

SMUPS News

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Friday 8th April 2022

Hello from the Head!

An extremely busy, challenging, but ultimately positive term has come to an end. The children and staff are understandably very tired and ready for a good break. There have been so many highlights this term with a range of trips, all classes cooking, sports and lots of fantastic learning taking place.

Our last two classes attended Hakeford Woods this week and were able to avoid the rain. The feedback from the children has been very positive and it has been great to hear about the trips. It was lovely to receive an email from the owner of Hakeford Woods saying a big thank you to the children and how well mannered they were.

On Thursday, we held our **Easter Service in school**. Each class took a part of the Easter story and retold it. We had dance, drama, artwork and it was great to see the children performing so confidently in front of an audience. The choir also sang a number of songs and it is lovely to be able to sing again as a school community.

Thank you for all of your patience and understanding with the ever changing guidance and rules around Covid. It has been extremely challenging to manage with such high rates of absence, but the children have been fantastic. Hopefully, the next term will be less affected. **Thank you to the staff** for all of their hard work this term under such trying circumstances.

We hope you have a lovely, restful and relaxing Easter and look forward to seeing you on Monday 25th April.

Collective Worship

Yesterday we had a wonderful Easter Service in school, where each class told a part of the **Easter story**. It was a great way to finish Collective Worship for the term.

Things to Remember

- The **disabled bays** in the school car park are reserved for those who hold a **blue badge** **AND** are also on their own to pick up their child/ren
 - School starts back on **Monday 25th April**
 - See below or our website 'about us' page for current vacancies
- The **School Site** has a **NO DOGS** on site policy. Please do not bring any dogs (with the exception of guide dogs) on to the school site. Thank You.
- Please take time to check your **School Gateway** account and settle any arrears. **School dinners, ASC and BC** should all be paid for **in advance**.

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Certificates of the week!

Acorns: Holly and Charlie

Oak: Elsa and Finley. I

Ash: Bronya

Pine: Isabelle and William

Beech: Eliza. H

Apple: Ella. W

Willow: Thomas and Jaycee

Elm: Amy and Dylan

Holly: Summer

Well done to all our certificate winners this week!

DATES FOR YOUR DIARY

Friday 8th April—End of Spring Term

Monday 25th April—Beginning of Summer Term

Week beginning Monday 9th May—Key Stage 2 SATs Week

Friday 27th May—break up for Half Term

Wednesday 8th June—Children back in school after half term

Friday 22nd July—Last Day of Summer Term

Tuesday 6th September 2022—Start of new school year.

PTFA EASTER BINGO

The PTFA would like to thank everyone who came along to support our family Easter themed Bingo on Saturday April 2, at The Coaching Inn. Thanks to Laura Gould, our Chairperson who stepped in at the last minute as our bingo caller, she done an amazing job, to all the committee members who made it happen and to all who kindly donated a raffle prize.

The amount raised on the night was £460! (excluding cash donations)



Wordy Week

If you could invent anything, what would it be and why?

In my opinion...

I would... because...

I agree/disagree because...



Updated Covid-19 Guidance

New guidance for Covid 19 which takes effect from today, 1st April 2022.

- Adults with the symptoms of a respiratory infection, and who have a high temperature or feel unwell, should try to stay at home and avoid contact with other people until they feel well enough to resume normal activities and they no longer have a high temperature
- Children and young people who are unwell and have a high temperature should stay at home and avoid contact with other people. They can go back to school, college or childcare when they no longer have a high temperature, and they are well enough to attend
- Adults with a positive COVID-19 test result should try to stay at home and avoid contact with other people for 5 days, which is when they are most infectious. For children and young people aged 18 and under, the advice will be 3 days

Current Vacancies

Admin Assistant role (12 hours) C Grade 4-6 £9.81 - £10.21 per hour

Senior Administration Manager role (12 hours) F Grade 24-28 £14.86-£16.71 per hour

The Governing body is seeking to appoint an experienced, efficient and organised part time administration person to join our school as soon as possible. The post is a permanent appointment for 4 days per week. Tuesday to Friday. Initially there will be some additional hours for training to learn the role.

The applicant will need to:-

- **Have excellent organisation and ICT skills in particular Microsoft Word and Excel.**
- **Be able to work calmly, accurately and efficiently in a busy environment.**
- **Be flexible, as cover maybe required at other times due to training and sickness etc**

The role will be split over the 4 days with two days in the main office covering:- reception duties, welcoming visitors, taking phone calls and relaying messages in an accurate and friendly manner. All administration duties, such as checking and replying to emails, paying invoices/paying and entering petty cash receipts, opening post, writing letters and newsletters, arranging meetings, being responsible for the school's inventory, updating the schools website, entering additional hour claims for staff, entering details onto the schools payments systems, being responsible for the admin side of the afterschool/breakfast club,

The other two days will be to support the School's Business Manager and take on doing the Health and Safety of the school, promote the school via their website and other social media sites, head up new projects and get contractors and costings for the work, work with the kitchen staff to look at new income opportunities and other work as directed by the Head Teacher/School Business Manager.

You will need to be a positive, friendly, approachable person with good communication and numeracy skills. You will need to be confident in making decisions. This is a very varied job where no two days are the same.

The role could be split between two people with one doing the admin/reception role (Grade C) 2 days per week and one person supporting the School Business Manager (Grade D) two days per week. Please state on your application which role you are interested in or whether you would like to do the job as a whole for the 4 days.

Visits are warmly welcome and encouraged. Please contact the school office on 01769 572656 or email admin@smups.devon.sch.uk should you wish to arrange a visit or require further information.

An application form, person specifications and job descriptions can be found on the schools website www.smups.devon.sch.uk on the **About Us** page. **Applications should be returned to the school via email admin@smups.devon.sch.uk**

A DBS disclosure is required for this post. We are committed to safeguarding and promoting the welfare of children and young people, and expect all staff and volunteers to share this commitment. Written references will be taken up before candidates are invited to interview.

Closing date is 25/04/2022 (midday)

Jubilee Tree Planting

Last Friday Mr O'Donnell and some of the children planted at the school a Prunus Pink Parasol tree. The tree has been kindly donated by Ash Moor Nursery as part of the queens green canopy "plant a tree for the jubilee" to commemorate Queen Elizabeth 2nd 70th Platinum jubilee.

PTFA Chair Laura Gould would like to thank Ash Moor Nursery, Mr K O'Donnell and children, and the current PTFA Committee, Debbie Quick (secretary), Jane Gunn (treasurer), Committee members Sam Burley and family for collection and delivery of the tree, Lee Burley for the planting and Julia Woollacott for her photography of the event.

